

# WARRUMBUNGLA SHIRE COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGLA SHIRE COUNCIL HELD  
AT THE POPLARS MOTOR INN, COONABARABRAN ON THURSDAY, 19 JANUARY 2012  
COMMENCING AT 1.00PM. PAGE 1

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**PRESENT:** Cr Peter Shinton (Chairman), Cr Campbell, Cr Coe, Cr Lewis, Cr Powell, Cr Schmidt, Cr Sullivan, Cr Todd, General Manager, Director Corporate Services, Director Technical Services, Acting Director Environmental Services and Acting Director Community Services.

**In attendance:** S Morris (minutes)

## **Forum**

Sandra Alon – addressed Council regarding the need for a venue for art and craft display or exhibition and space for workshops and casual performances. Group of people looked at possible places to be utilised including RLP Board property which is up for sale. Other communities have location for display of works. Seeking that Council give consideration to assistance with establishing a venue for art and craft display and performance and workshop space.

## **1.10pm**

**APOLOGIES:** Cr Dissanayake

**234/1112 RESOLVED** that the apologies of Cr Dissanayake be accepted.

**Schmidt/Campbell**  
**The motion was carried**

The Mayor called for Declarations of Interest (to declare pecuniary or non-pecuniary interest) from Councillors and Senior Staff in any matter listed in the Agenda for consideration at the meeting.

**There were no declarations at this time.**

## **CONFIRMATION OF MINUTES OF THE ORDINARY MEETING OF WARRUMBUNGLA SHIRE COUNCIL HELD ON 15 DECEMBER 2011**

**235/1112 RESOLVED** that the minutes of the ordinary meeting of the Warrumbungle Shire Council held on 15 December 2011 be endorsed.

**Coe/Todd**  
**The motion was carried**

## **Business Arising**

Cr Todd sought information regarding the trial of public toilets being open 24 hours per day and the impact – DTS reported on workload and damage at Baradine, Coolah and Dunedoo. Expenses related to the damage have not yet been calculated.

## **ADOPTION OF THE RECOMMENDATIONS OF THE WASTE FACILITIES ADVISORY COMMITTEE MEETING HELD 15 DECEMBER 2011**

**236/1112 RESOLVED** that the Minutes of the Waste Facilities Advisory Committee meeting held on 15 December 2011 be adopted.

**Coe/Powell**  
**The motion was carried**

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COMMENCING AT 1.00PM. PAGE 2

---

## **Business Arising**

Cr Campbell requested that the kerbside collection be very well advertised.

Cr Todd raised concerns that at Baradine there is not enough drums or bin space facilities for recycling.

## **ADOPTION OF THE RECOMMENDATIONS OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON 14 DECEMBER 2011**

**237/1112 RESOLVED** that the minutes of the Traffic Advisory Committee meeting held on 14 December 2011 be adopted.

Lewis/Schmidt  
The motion was carried

## **Business Arising**

Questions regarding closing times for Anzac Day at Baradine – advised that once event has finished the barriers come down.

Intersection of Campbell Street and Binnia Street Coolah – DTS advised traffic committee seeking further info.

## **ADOPTION OF THE RECOMMENDATIONS OF THE TOURISM AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING HELD ON 14 DECEMBER 2011**

**238/1112 RESOLVED** that the minutes of the Warrumbungle Shire Tourism and Economic Development Advisory Committee meeting held on 14 December 2011 be adopted.

Campbell/Schmidt  
The motion was carried

## **Business Arising**

Recommendation 10 Design drafts for town brochures to ensure uniformity

## **ADOPTION OF THE RECOMMENDATIONS OF THE WARRUMBUNGLE SHIRE COUNCIL OCCUPATIONAL HEALTH & SAFETY COMMITTEE MEETING HELD ON 3 NOVEMBER 2011**

**239/1112 RESOLVED** that the minutes of the Warrumbungle Shire OH & S Committee meeting held on 3 November 2011 be adopted.

Sullivan/Schmidt  
The motion was carried

## **Business Arising**

Discussion regarding the mower in Baradine matter raised in the minutes.

## **GENERAL MANAGER'S REPORT**

### **1.1 Flying of the Australian and Aboriginal Flags Policy**

**240/1112 RESOLVED** that Council trials for a period of six (6) months the Flying of the Australian and Aboriginal Flags to be raised and flown together each working day during business hours and including the Australia Day and Anzac Day Public Holidays; at both the Coonabarabran and Coolah Offices.

Lewis/Campbell  
The motion was carried

# WARRUMBUNGL E SHIRE COUNCIL

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AT THE POPLARS MOTOR INN, COONABARABRAN ON THURSDAY, 19 JANUARY 2012  
COMMENCING AT 1.00PM. PAGE 3

---

**241/1112 RESOLVED** that Item 3.2 Access for B Double Trucks on Binnaway Road between Saleyards and Deringulla Abattoir be brought forward for consideration at this time.

**Sullivan/Lewis**  
**The motion was carried**

**1.2 Notice of Motion – B-Doubles Using the Binnaway/Coonabarabran Road**

**242/1112 RESOLVED** that, following on from the successful completion of an independent assessment of suitability of the Binnaway to Coonabarabran Road to accommodate a 12 month trial of B-Double truck use, the trial commence immediately.

**Lewis/Campbell**  
**The motion was carried**

**3.2 Access for B Double Trucks on Binnaway Road (Mr396) Between Saleyards and Deringulla Abattoir**

**243/1112 RESOLVED** that approval is given for B Double trucks and 4.6 metre high trucks to access the Binnaway Road (MR396) between the Binnaway Saleyards and the Deringulla abattoir subject to the speed limit for those vehicles being limited to 80 kilometres per hour. Furthermore, appropriate speed limit signs are erected at the Newell Highway end and the Binnaway end of the Binnaway Road.

**Lewis/Coe**  
**The motion was carried**

**1.3 Power Station (former) Building – Coonabarabran**

**244/1112 RESOLVED** that Council facilitates the involvement by stakeholders and the community to progress the development of the former Coonabarabran Essex Street Depot with the view to enhancing and conserving the Power Station heritage site for community benefit.

**Schmidt/Powell**  
**The motion was carried**

**1.4 January 2012 Report from Manager Human Resources**

Received.

**245/1112 RESOLVED** that the advertisement for the Plumber (currently advertised as located at Coolah) be advertised as Plumber (located at southern end of Shire)

**Coe/Powell**  
**The motion was carried**

**1.5 Vision, Mission and Values**

**246/1112 RESOLVED** that the following Vision, Mission and Values be adopted by Council:

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COMMENCING AT 1.00PM. PAGE 4

---



## **Vision**

Excellence in Local Government

## **Mission**

We will provide:

Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.

Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.

Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

## **We Value**

### **Honesty**

Frank and open discussion, taking responsibility for our actions

### **Integrity**

Behaving in accordance with our values

### **Fairness**

Consideration of the facts and a commitment to two way communication

### **Compassion**

Working for the benefit and care of our community and the natural environment

### **Respect**

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

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COMMENCING AT 1.00PM. PAGE 5

---

## **Transparency**

Open and honest interactions with each other and our community

## **Passion**

Achievement of activities with energy, enthusiasm and pride

## **Trust**

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

## **Opportunity**

To be an enviable workplace creating pathways for staff development

**Powell/Sullivan**  
**The motion was carried**

## **1.6 Mentoring Program**

Received.

## **1.7 Internal Audit Committee**

### **247/1112 RESOLVED:**

1. That Council formally establish an Audit and Risk Management Committee to comprise two independents, with one to act as Chair, and one Councillor.
2. That, in line with recommendations of the Management Committee (General Managers of the six councils), Council appoint Mr Andrew Fletcher as independent Chair to its Audit and Risk Management Committee and appoint The Morse Group as Internal Auditor.
3. That Council appoint one Councillor, being Councillor Shinton, to the Audit and Risk Management Committee.

**Powell/Sullivan**  
**The motion was carried**

## **1.8 Director of Corporate Services Position**

**248/1112 RESOLVED** that Council note the General Manager's actions in the appointment of Rebecca Ryan to the position of Director of Corporate Services.

**Sullivan/Campbell**  
**The motion was carried**

## **DIRECTOR OF CORPORATE SERVICES**

### **2.1 Bank Reconciliation - Month Ending 31 December 2011**

**249/1112 RESOLVED** that Council receives and notes the Bank Reconciliation as at 31 December, 2011.

**Sullivan/Schmidt**  
**The motion was carried**

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COMMENCING AT 1.00PM. PAGE 6

---

## **2.2 Rates and Charges Collection Report up to and Including December 2011 – Summary Page**

Received.

## **2.3 November Stocktake Report**

**250/1112 RESOLVED** that Council note the results of the November 2011 stocktake and approve a write on of \$369.86.

Sullivan/Todd  
The motion was carried

## **2.4 Voice Over Internet Protocol (VOIP)**

**251/1112 RESOLVED** that Council engages Inland Technology (Tamworth) Data and Voice to supply and install the VOIP Telstra Business Solution Product with the Mitel 3300 system and **FURTHER** a report be brought back to Council for the supplementary vote required for new VOIP equipment investment at the second quarterly review.

Sullivan/Todd  
The motion was carried

## **2.5 2012-2013 Operational Plan**

**252/1112 RESOLVED** that Council endorse the community engagement and meeting program as proposed to prepare the 2012-2013 Operational Plan.

Schmidt/Campbell  
The motion was carried

## **DIRECTOR OF TECHNICAL SERVICES**

### **3.1 Request for Council to Acquire Remnant Parcel of Land**

**253/1112 RESOLVED** that Council acquire Lot 1 DP1116716 from the current owner through a private treaty process for a nominal purchase price of one (1) dollar and for the purpose of operational land. Furthermore, any outstanding rates owing on the property are written off.

Sullivan/Todd  
The motion was carried

### **3.2 Access for B Double Trucks on Binnaway Road (Mr396) Between Saleyards and Deringulla Abattoir**

Dealt with previously in the meeting.

### **3.3 Width of Replacement Bridges on Local Roads**

**254/1112 RESOLVED** that the proposed width and barrier type for bridges on the rural local road bridge replacement program are prescribed as set out in the following table:

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COMMENCING AT 1.00PM. PAGE 7

---

Bridge Name	Replacement Priority	Proposed Bridge Width and Barrier type		
		Width between Barriers (m)	No of Lanes	Barrier Type (level type)
Baby Creek Bridge	1	8.2	2	Regular Performance
Tongay Bridge	2	8.2	2	None – kerb only
Bugaldie Creek Bridge	3	8.2	2	Regular Performance

**Sullivan/Powell**  
The motion was carried

## ACTING DIRECTOR OF ENVIRONMENTAL SERVICES

### 4.1 Development Applications

**255/1112 RESOLVED** that Council note the Applications Received for the month of December 2011, the Applications Held Pending as at 31 December 2011 and their status, and of those approved during December 2011, under Delegated Authority.

**Sullivan/Campbell**  
The motion was carried

**4.2 Warrumbungle Shire Council 149 Certificates Processed December 2011**  
Received.

## ACTING DIRECTOR OF COMMUNITY SERVICES

### 5.1 Dunedoo Multipurpose Building - Library/Museum

**256/1112 RESOLVED** that Council facilitates the community discussion and a public meeting to progress this proposal of incorporating the Dunedoo Library, community meeting space, Visitor Information Centre and Dunedoo Museum into one facility.

**Schmidt/Campbell**  
The motion was carried

### 5.2 Home and Community Care (HACC) Program Transition Proposed Funding Split

**257/1112 RESOLVED** that Council disagrees with the age split determined by DoHA and negotiates for a funding split that more accurately reflects the Aged and Disability client numbers of Warrumbungle Community Care.

**Campbell/Powell**  
The motion was carried

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AT THE POPLARS MOTOR INN, COONABARABRAN ON THURSDAY, 19 JANUARY 2012  
COMMENCING AT 1.00PM. PAGE 8

---

## **5.3 Yuluwirri Kids – Stage one Funding Offer**

**258/1112 RESOLVED** that Council endorse and approve the General Manager signing and acceptance of the DEEWR Letter of Offer of State One Funding of \$12,500 (ex GST) for Yuluwirri Kids.

Schmidt/Campbell  
The motion was carried

## **QUESTIONS WITHOUT NOTICE**

Cr Schmidt raised the following matter:

Advising that there will be submission of request on behalf of Chamber of Commerce for Traffic Committee relating to the Easter bunny bazaar – re closure of Little Timor Street carpark for use as display area for vehicles.

Cr Lewis raised the following matters:

Advice to landholders regarding responsibility for grids

Aerodrome Road Baradine – water connection

Question regarding commencement of new building – advised tender still in progress and closes Tuesday, 24<sup>th</sup> January 2012

Cr Coe raised the following matter:

LEP – DES gave a brief overview of progress on LEP, mapping and comment responses due in February. Report to be prepared and submitted to council.

Cr Powell raised the following matter:

Charge related to waste disposal runs relating to properties with frontage to road

Cr Sullivan raised the following matters:

Questions regarding distribution of meals under the Meals on Wheels Program

Cr Todd raised the following matters:

Trees leaning out over road – Mendooran to Dubbo and Binnaway road – cut down limbs overhanging – consider budget submission

Community want a pipe in table drain to access common or Council grade road to give access – Baradine common on Kenebri road – Pine Street access.

The General Manager raised the following matter:

Electoral Commissioner question about submission of topics for referendum at election – if any topics bring forward at February meeting.

There being no further business the meeting closed at 3.42 pm.

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**CHAIRMAN**